



Memorandum

To: Provosts and Chief Academic Officers
From: Candice Grant, Senior Director Ohio Guaranteed Transfer Pathways
Date: July 5, 2022
Subject: General Education Mapping Survey

Background Information:

The Ohio Articulation and Transfer Network (OATN) of the Ohio Department of Higher Education (ODHE) is requesting that all public institutions of higher education provide information illustrating the alignment of institutional general education requirements to the Ohio Transfer 36 curriculum and clarifying institutional transfer policies.

Consisting of 36-40 semester hours, the Ohio Transfer 36 is a subset (or, in some cases, a complete set) of an institution's general education requirements that represents a body of knowledge and academic skills common across Ohio colleges and universities. For institutions whose general education requirements exceed those of the Ohio Transfer 36, students may need to complete additional requirements after transferring. Many questions we at the OATN receive from students stem from confusion regarding general education requirements, institutional transfer policies, and a lack of clarity regarding the transfer appeals process at their institution. It is our hope that establishing a mapping of each institution's general education requirements to those of the Ohio Transfer 36 and collecting information on each institution's basic transfer policies and appeals process will permit us to alleviate this confusion.

Such information will assist all transfer students—whether they be planning entire degree pathways for a two-plus-two transfer experience or simply enrolling in one course as a transient student—in planning their coursework to ensure that it will transfer and apply to their intended degree as they expect. Similarly, this mapping information will enable academic advisors to work successfully with transfer students and provide the most accurate guidance to prevent students from taking courses that will not fulfill general education requirements at their intended institution. As this information will prove beneficial to all students, regardless of their transfer pathway, we are asking community colleges and universities alike to participate.

The OATN team discussed the collection of such general education mapping information at the most recent meetings of the OATN Oversight Board, which consists primarily of Chief Academic Officers, and the OATN Advisory Council, which comprises institutional administrative staff who work with transfer policies. Both groups recognized that gathering such information for each institution would be useful and endorsed moving forward with this proposal.



Department of Higher Education

Mike DeWine, Governor
Randy Gardner, Chancellor

What We Need from You:

We are requesting that one representative from each Ohio public institution of higher education complete the online survey to illustrate how their institution's general education categories align to those of the Ohio Transfer 36. The survey also poses questions about institutional policies regarding the transfer and application of general education coursework, as well as the appeals process for students with concerns about their transfer credit. Sample materials from Miami University are attached for your reference.

Please have **one person** complete the survey using the link below on or before **Friday, August 5, 2022**. The survey should be completed by one of the members of your institution who oversee the general education curriculum.

<https://www.surveymonkey.com/r/9KJ7RPC>

The attached PDF of the survey is for reference only; responses should be submitted electronically using the survey link.

The OATN staff will compile the survey responses from all thirty-six public institutions and will establish a page on our website where students and staff can find the general education mapping information and transfer policies for each college or university.

Questions concerning the general education mapping survey can be forwarded to the following two OATN team members:

- Dr. Candice Grant, Senior Director of Ohio Guaranteed Transfer Pathways, CGrant@highered.ohio.gov
- Dr. Ben Parrot, Senior Associate Director of Secondary Career-Technical Alignment Initiative Implementation, BParrot@highered.ohio.gov

Additionally, OATN staff will be hosting two virtual Q&A sessions for institutional partners with general or institution-specific questions regarding the general education mapping survey. Attendees are welcome to drop in and out of the Microsoft Teams session (using the appropriate hyperlink below) during the listed times.

Friday, July 8, 12:00-1:00 PM EDT: [Click here to join the Microsoft Teams meeting.](#)

Tuesday, July 12, 1:00-2:00 PM EDT: [Click here to join the Microsoft Teams meeting.](#)

We thank you for your continued partnership and for your ongoing commitment to supporting the transfer students of Ohio.

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